

JAMES P. GEISS FOUNDATION

Publisher Application Form – Geiss Foundation Publication Subvention Award



A publisher seeking a subvention for a book on Ming dynasty studies may apply for a Geiss Award. Review Geiss Award Guidelines at our website before completing this form.

Illuminating the Ming

Notes: (1) Geiss Award is not intended for and does not include the overhead and administrative costs of the parent organization (eg: a university or an office of a university). (2) Submit all documents in unlocked PDF format; image resolution should not exceed 300 dpi. (3) Submit questions and completed forms in unlocked PDF format to applications@geissfoundation.us.

General			
Applicant Name			
Publisher Full Address			
Publisher Phone & Ext			
Full Office Address			
Name of Publisher Contact		Email	
Manuscript Title			
Amount of Subvention Sought			
How will Grant be Used? Be specific.			
<i>List all funding amount(s) and source(s) of other funding already obtained for this publication.</i>			
Source of Funding	Funding Requested	Funding Granted/Received	
<i>List any other application you have filed for funding, the source and the purpose. A publisher granted funding from other sources during or after Geiss Foundation's review period, must advise Geiss Foundation of such grants.</i>			
Source	Funding	Purpose	
Source	Funding	Purpose	
Is this book part of a series?		Yes	No
If yes, list details			
Full series name			
Series editor(s) - list all names			
Published titles in series			
Technical Data			
Proposed trim size			
Total number of pages			

Illustrations (specify b&w and color)								
Other special material included								
Print run								
Type of binding (check)	Hardcover	<input type="checkbox"/>	Paper	<input type="checkbox"/>	Both	<input type="checkbox"/>	E-format	<input type="checkbox"/>
Proposed retail price	Hardcover	<input type="checkbox"/>	Paper	<input type="checkbox"/>	E-format	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name all co-publisher(s) and total copies for sale under imprint of co-publisher(s)								

Reader's Reports

Reader Name		Reader Address	
Reader Report 1	Append as Unlocked PDF Document		
Reader Report 2	Append as Unlocked PDF Document		
Reader Report 3	Append as Unlocked PDF Document		

	Source of Funding	Funding Requested	Funding Received
Source			
Source			
Source			
Source			

Publisher Statement of Agreement

When a publisher accepts a Geiss Publication Subvention Award (Geiss Award), the publisher agrees to acknowledge Geiss Award by printing the following statement on the copyright page or on the reverse of the title page: *This publication was made possible by a grant from the James P. Geiss Foundation, a private, non-profit operating foundation that sponsors research on China's Ming dynasty (1368-1644).* If possible, the Geiss Foundation also asks that its logo appear next to this statement.

The publisher also agrees to provide five (5) complimentary copies of the book published using Geiss Award.

The authorized publisher's representative must check the box below to indicate that the publisher agrees to acknowledge the above conditions.

On behalf of the Publisher, I agree that the statement in italics above will be included in any final publication that uses Geiss Award funding.	
Signature of Publisher's Authorized Representative	
Title	
Date	

<i>Other Required Supporting Documents</i>	
Publisher's Letter of Nomination	Attach as PDF Document
Sample section of book (about 25 pages)	Attach as PDF Document
Sample illustrations (about 10 examples)	Attach as PDF Document
Two or more Readers' Reports	Attach as PDF Document
Author's response to Readers' Reports	Attach as PDF Document

<i>Checklist of Items for Submission</i>
Series information (if applicable)
Technical data
Illustration information
Binding
An abstract and a sample section no less than 25 pages of the proposed book
Print run
Pricing
Co-publishers
Other funding sources
Subvention purpose and amount requested
Reader' reports names and addresses
Publisher statement of agreement
Letter of nomination from the publisher
Sample section of book (ca 25 pages)
Two or more readers' reports
Author's response(s) to readers' reports, where applicable

